

**BHARTIYA MAHILA GRAMODYOG SANSTHAN**  
**51-B GEORGE TOWN –PRAYAGRAJ (U.P.)**

**Organising National Handicraft Fair during Kumbh Mela 2019**

**Sponsored by- O/o Development Commissioner (Handicrafts) Ministry of Textiles, Govt. of India**

**Ref: M-12012/07/2018-19/MD/Gen & SC Dated 08-01-2019**

1. **Notice Inviting tender(NIT)** for providing infrastructure and beautification of need to raised to be outside of the premises of National Handicraft Fair during Kumbh Mela 2019 etc. for Organizing **National Handicraft Fair during Kumbh Mela 2019** w.e.f. 19.01.2019 to 02-02-2019 at **Prayagraj**.
2. Bids are inviting under two bid system (Technical bid and financial bid) for organizing “**National Handicraft Fair during Kumbh Mela 2019**” w.e.f. 19.01.2019 to 02-02-2019 at **Prayagraj**.
3. Tender may be download from office website [www.bmgsindia.org.in](http://www.bmgsindia.org.in) as per the schedule given:-

Published Date	10-01-2019	
Bid Submission Start Date	10-01-2019	At 51-B George Town, Prayagraj
Bid Submission End Date up to 5:00 pm.	16-01-2019	
Technical Bid Opening Date	17-01-2019 at 11:00 am. At 51-B George Town, Prayagraj.	
Financial Bid opening date	17-01-2019 at 02:00 pm. At 51-B George Town, Prayagraj.	

4. The rate should be clearly indicated in words and figures. There should not be any overwriting cutting in the rates tendered and the terms and condition other than these shall not be considered and shall be rejected forthwith.
5. The financial bid should be clearly specifying as to whether the rate quoted are inclusive or exclusive of taxes & duties.

Financial bids for organizing a “**National Handicraft Fair during Kumbh Mela 2019**“ w.e.f. 19.01.2019 to 02.02.2019 at **Prayagraj**.

**A- Infrastructure**

Sl No	Particulars	Quantity	Amount
1	Construction & Erection of Gate at the entrance of size 20' x 20'	01 Nos.	
2	Preparation & Erection of one big hoarding in front of National Handicraft Fair of size 10ft X 20ft.	01 Nos.	
3	Construction & Erection of 2 <sup>nd</sup> Gate at the Back side of size 15' x 15'	01 Nos.	
4	Pole Bunting at the entrance and inside National Handicraft Fair of size 2ft x 6 ft	36@2 per pole	
5	Hoardings / standees of size 8ft X 10ft	20 Nos.	
6	Development of Theme Gallery inside Entrance	01 Nos.	
7	Help Desk of size 2mtr x 3 mtr	01 Nos.	
8	Round Pandal with Ceiling	05 Nos.	
9	50 K.V Generator for Additional lighting inside and outside National Handicraft Fair	01 Nos.	
10	Complete ready built stall including with 2 Chair, 2	200 Stall	

	Table, Matt & Tube light for each stall .		
11	Printing of Invitation Cards	500 Nos.	
12	Fascia for Stalls (size 2ft x 6 ft)	200 Nos.	
13	Pandal with Ceiling of size 30x50 for Cultural Prog. for 15 day	01Nos.	
14	Chairs 250, VIP Chair 10 Nos., Table 3 Nos., for 15 days		
15	Stage 20' X 20'		
16	Red Carpet for welcome for 01 day		
17	Setting up of Dias With floral arrangements of 01		
18	Podium for 01 day		
19	Base sound system with speakers & colums for 01 day		
20	Demonstration Platform	06 Nos.	
21	Selfie Point	01 No.	
22	Audio Visuals	02 Nos.	
23	Publicity of the programme including Hoardings, Banners, News paper etc.		
	<b>Total (A)</b>		

#### **B- Miscellaneous**

1	Arrangements of Hi- Tea/ lunch for VIP's on the day of inauguration	300 Nos.	
2	Arrangement of Tea for VIP & staff etc. for 15 days		
	<b>Total (B)</b>		
	<b>Total Amount(A+B)</b>		
	<b>Tax &amp; duties etc. applicable if any with details</b>		
	<b>Grand Total</b>		

In Case your firm is interested to undertake the above specified job, please submit in two parts, viz Technical bid and financial bid as details in para all pages of bid submitted must be sequentially numbered by the bidder irrespective of natures of contract of the documents before uploading. It must bear the signature and seal of the tenderer correspondence will be entertained in this matter.

#### **I. Eligibility criteria**

1. The applicant shall be private, public or Govt. owned legal entity.
2. The applicant shall be in the business of providing Infrastructure / beautification etc. for at least past three year and having valid PAN No. GST registration No, of the company duly supported with credible document including experience in the field of Event Management.
3. The applicant should not be debarred or blacklisted by CBI or any State/ Central Govt. Department.

#### **II. Technical Bid**

1. The technical bids shall comprise of dummies of entrance gate, hoarding,banner,pole bunting Invitation card, fascia of the stalls and beautification etc. in a sealed cover and superscription as

Quotations for Organizing a National Handicraft Fair during Kumbh Mela 2019 w.e.f. 19.01.2019 to 02-02-2019 at Prayagraj.

2. Company profile, Experience, Turnover in the core business etc.
3. The applicant and all parties constituting the applicant shall provide such evidence of their continued eligibility satisfactory of Manager (BMG Sansthan) as he shall demand.
4. The Technical Bid should be accompanied by EMD of Rs 50000/- in the form of pay Order/ Demand draft issued by any Nationalized Bank in favors of Bharti Mahila Gramodyog Sansthan- Allahabad.
5. Tender not Submitted by Earnest Money are liable to be summarily rejected.
6. EMD of unsuccessful applicants will be returned without a reasonable time as per rules and regulations in this behalf.
7. Technical Bids shall be evaluated and list of technically qualified application will be prepared by the Committee.
8. The applicants should produce valid evidence such as copy balance sheet at least three years, registration certificate if any.
9. An Affidavit regarding non involvement in any corrupt practices and non-black listed by any govt. agency

**Technical evaluation criteria:**

SL No	Items	Documents required to be submitted by the bidders	Marks
1	Turnover in core business Rs.20.00 Lakh or above during last 3 years	Balance Sheet of the applicant	30
2	Experience in managing events, exhibition, advertising, publicity	Copies Orders/ Works Order from any State/ Central Govt. Agencies, Public Sectors Enterprises, etc.	40
3	Presentation with approach / methodology, concept, innovative/idea ( value additions etc. in actual execution	Presentation	30

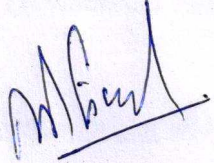
There will be cut off marks of 60 depending upon the response for short listing of agencies for opening of financial bids. The Manager (BMG Sansthan) may at his discretion reduce the cut off marks up to 50 in case of agencies getting 60 marks is less three. Actual Marks will be given on pro-rate basis w.r.t Maximum Marks at Maximum limit of technical evaluation criteria.

**III. Financial bid**

1. The Financial bid shall comprise item wise rate required for infrastructure, and misc. work (Annexure-I) for Organizing a National Handicrafts Fair during Kumbh Mela 2019. w.e.f. 19.01.2019 to 02.02.2019 at Prayagraj.
2. The rate should be clearly indicates in words and figures. There should not be any overwriting cutting in the rates tendered and the terms and conditions other than these shall not be considered and shall be rejected forthwith.
3. The financial bid should be clearly specifying as to whether the rates quoted are inclusive of exclusive of taxes & duties.

**OPENING OF TENDER AND EVALUATION THERE OF**

- a) The tenders received will be opened by a Committee constituted by Regional Director (CR) in the presence of those applicants or their representative ( with a letter of authority who prefer to attend the opening)
- b) The agency shall make a presentation at BMG Sansthan 51-B, George Town, Prayagraj on 17-01-2019 of entrance gates, hoardings, invitation cards, banners etc.
- c) Commercial Bids in respect of the organization qualifying in the technical Bids for the services offered shall be opened only as per the date time outline in the tender document.
- d) In awarding the contract, chairman of committee shall not be bound by the highest or lowest bidder. The decision shall be taken based on the credentials deliverability and the price bid all taken together. The decision of the committee shall be final and binding on all applicants.



Manager  
Bharatiy Mahila Gramodyog Sansthan